



SCHEDULING YOUR ROAD TEST BY PHONE OR INTERNET

518-402-2100 or <http://www.nysdmv.com/roadtest>

1-800-368-1186 (for the hearing impaired)



DMV's road test scheduling system is fast, easy to use and convenient! You can schedule, reschedule or cancel a road test, get directions to where the road test is given, and confirm an existing appointment, 24 hours a day by phone or internet.

SCHEDULE, RESCHEDULE OR CANCEL YOUR ROAD TEST by phone or internet for any of the following license classes:

- ◆ D, DJ or E (passenger car or small truck) ◆ M or MJ (motorcycle)
- ◆ **CDL or Non-CDL C** (large truck, tractor trailer or bus). **Requires that a \$40 road test fee be paid** before a road test is scheduled. Payment may be made by phone, internet, or at a Motor Vehicles office. You will need the receipt number from paying the \$40 fee to schedule your road test.

NOTE TO ALL CUSTOMERS:
 Due to the many requests for road tests, you may have to wait several weeks to take your road test. Please take this into consideration when scheduling your road test.

BEFORE YOU MAKE YOUR APPOINTMENT:

1. If you do not have a NYS license, you must first complete an approved prelicensing course at a high school, a college or a professional driving school. Look under "Driving Schools" in the yellow pages of a local phone directory to find a driving school where you can take this course. To schedule your road test, you will need either a **Prelicensing Course Completion Certificate** (MV-278) issued within the past year, OR a **Student Certificate of Completion** (MV-285) issued within the past two years. If you have lost your certificate, you must obtain a replacement from the course provider before scheduling your road test.
2. To schedule a road test, you will need the **nine-digit Client ID number** located above your picture on your photo permit or license.

SCHEDULING YOUR ROAD TEST:

Please have the following information available when you call or use the internet to make your road test appointment:

- ◆ Your nine-digit Client ID number.
- ◆ Your five-digit zip code, or the zip code of the area where you would like to take your road test.
- ◆ **If you do not have a NYS license**, you will be required to enter the **certificate number** from the Prelicensing Course Completion Certificate (MV-278), or from the Student Certificate of Completion (MV-285) from your driver education course. If you are scheduling by phone, you will need to enter only the six-digit number. If you are scheduling by internet, you will need to enter the letter followed by the six-digit number.
- ◆ If you are scheduling by internet, you will also need to enter your date of birth.

Carefully follow the instructions you will receive from the internet or telephone scheduling system to schedule your road test.

You may also use the system to **CONFIRM** or **CANCEL** your road test. You must have your nine-digit Client ID number available. The system will instruct you on how to confirm or cancel your road test appointment. In order to **RESCHEDULE** your road test, you must first cancel your current road test appointment. You will then need to provide the same information that was required to schedule your road test (See "Before You Make Your Appointment", above).

If you wish to **CANCEL A CDL OR NON-CDL CLASS C ROAD TEST**, you must cancel it at least 72 hours before the scheduled test date. If you do not, you will lose the \$40 fee you paid for the road test, and you will have to pay the \$40 fee again before rescheduling a road test.

When you call or use the internet to schedule a road test, you will be given information about the test. Directions to the road test location are also available at the DMV web site @ <http://www.nysdmv.com/roadtest> or by calling 518-402-2100. Write your information here, and keep this form:

Test Date	Time	Location and Directions

BRING ALL OF THE FOLLOWING TO YOUR ROAD TEST:

1. Your valid NYS **photo** permit (and NYS driver license for CDL tests). Interim or temporary permits that do not have a photo **MUST** be accompanied by a NYS **photo** non-driver ID card or NYS **photo** license.
2. Prelicensing Course Completion Certificate (MV-278) or Student Certificate of Completion (MV-285) (unless you already have a NYS driver license in another class, i.e., adding a motorcycle class or upgrading to a CDL).
3. A vehicle in which to take the test. The vehicle must be in good working order, and must have a valid registration and inspection sticker.
4. An accompanying driver who has a driver license that is valid to operate the vehicle in which you will be taking the test.
5. Junior learner permit (DJ or MJ) holders with a permit issued on or after 9/1/03 must also bring a completed Certification of 20 Hours of Supervised Driving (MV-262), signed by a parent or guardian. This requirement does not apply to 17-year old permit holders who have completed a certified Driver Education course and who present a valid Student Certificate of Completion (MV-285) at the road test, since they will be issued a senior license (Class D or M) upon passage of the road test.
6. When taking a motorcycle or limited use motorcycle road test, you must also provide a car and a licensed driver so the inspector can follow you for the traffic part of the road test.

ROAD TEST RESULTS

If you PASS the road test:

Your temporary license can be used for 90 days from the late of the road test. To receive a permanent photo license:

A. If you have a learner permit that is valid for more than 1 year:

- your permanent photo license will be mailed to you within 90 days;
- do **not** go to a Motor Vehicles office. All photo licenses are mailed from Albany. You already paid your license fee and had your photo taken when you received your permit.

B. If you have a learner permit that is valid for 1 year:

Wait 5 days, then go to a Motor Vehicles office with your current photo document and temporary license. You must:

- pay a fee;
- have your photo taken, if necessary;
- receive an interim license;

Then, a permanent photo license will be mailed to you.

If you FAIL the road test:

You must wait until the next day to schedule another road test.

Test for a Class D, DJ, E, M, or MJ License

First unsuccessful road test:

- If your learner permit has not expired, continue to practice driving, and schedule a second road test.
- If your learner permit is expired, you must complete a new Form MV-44 (Driver License Application) and pay the appropriate fees before you can continue to practice driving or schedule another road test. If you do this within 2 years after passing a written test, you will not have to take and pass another written test.

Second unsuccessful road test:

- **Before you schedule another road test, you must pay a \$10 fee for two more road test attempts.** Payment may be made by phone, internet, or at a Motor Vehicles office. If your learner permit is not expired, you may continue to practice driving until it expires.
- If your permit is expired, and you still want a driver license, you must complete a new Form MV-44 (Driver License Application) and pay the appropriate fees before you can continue to practice driving or schedule another road test. If you do this within 2 years after passing a written test, you will not have to take and pass another written test.

Test For a CDL Class A, B, C, or Non-CDL-C License

- **Before you schedule another road test, you must pay a \$40 fee for 1 additional road test attempt.** Payment may be made by phone, internet, or at a Motor Vehicles office. If your learner permit is not expired, you may continue to practice driving until it expires.

If your learner permit is expired, you must renew it and pay the appropriate fees before you can schedule another road test.