**Business Communications Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Action Verbs Activity**

Instructions:

* Save this document in your Office 365 Account in your folder Find the Career You Love as **Action Verbs**.
* Using your Action Verbs PowerPoint, choose a word from each Skill Category.
* Use the space provide below to:
	+ **list** the word you chose.
	+ **define** the word you chose.
	+ **use** each word in a complete sentence.
* Save your changes.
* Share to tellsworth@fillmorecsd.org

*Remember: Be very careful of your spelling and grammar. They are a reflection of you and your abilities. Remember, our unit is all about “Getting a Job.” You always want to make a good impression.*

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**Organizational Skills**

* Word chosen:
* Define your word:
* Use chosen word in a sentence.

**Research Skills**

* Word chosen:
* Define your word:
* Use chosen word in a sentence.

**Technical Skills**

* Word chosen:
* Define your word:
* Use chosen word in a sentence.

**Data/Financial Skills**

* Word chosen:
* Define your word:
* Use chosen word in a sentence.

**Communications/People Skills**

* Word chosen:
* Define your word:
* Use chosen word in a sentence.

**Management Leadership Skills**

* Word chosen:
* Define your word:
* Use chosen word in a sentence.

**Creative Skills**

* Word chosen:
* Define your word:
* Use chosen word in a sentence.

**Teaching Skills**

* Word chosen:
* Define your word:
* Use chosen word in a sentence.