**Fillmore Central School PTO Meeting
September 8, 2016**

Present: Becki Buck, Kim Cockle, Laura Habecker, Cassie Hennard, Shannon Reed, Laura Sisson

Meeting called to order at 7:05 p.m.

Welcome – Laura Habecker

Review June Minutes and approve for records – Cassie Hennard motioned to approve the minutes; second from Shannon Reed; all approved – motion carried.

Fall 2016

1. Book Fair will be November 7 – 10. The Middle School Play is November 10th as well and will bring parents into the building. Laura Habecker shared the contract she received.

Volunteers will be needed to man the fair during the week as well as before the play on the 10th. There is a tool online that we could have access to in order for people to sign up for slots online.

2. Open House is on October 13th. We would like to have an info. table in the Cafeteria. Kim Cockle will create a sign and take it to Quick Print at the Houghton College campus to be enlarged and laminated for multiple uses. Jodi Brown is the contact for Open House. Kim will look at creating business-sized cards with our Facebook page and email address.

If you are chairing a subcommittee (such as book fair), please bring a sign-up sheet to the Open House with you.

3. Movie Night – We need to establish a new committee for this event. With the Middle School Play being on November 10, we need to select a new date. October 21 (a Friday) was a date that was suggested. Shannon Reed suggested using the water and ice machine to make slushies. There was some discussion about what rating the movie would need (E, PG, G). The list that Dr. Root has will need to be reviewed to decide. Becki Buck noted that we need to check on what the staff ratio has to be.

4. Officers – we need a co-secretary for the early meeting months and a treasurer. Be thinking of people who have a financial background. We are permitted to conservatively fund-raise. Some suggestions were a Color Run, Cake Walk and a basket game (Laura Sisson will get more information on the basket idea).

5. Dissemination of Information – Laura H suggested seeing if teachers would include information about events and meetings in their classroom newsletters. Cassie mentioned that her son’s teacher has a texting option, so that classroom reminders can be sent via text. She will check into how we would do something like that.

Looking ahead:

What are some activity ideas we could plan for Winter 2017. Kim Cockle suggested a Winter Fun Day where there are several outdoor activities for kids to participate in. She will see if Scouts will assist with stations.

Spring 2017- Teacher Appreciation Week (Laura S. suggested having a baked potato bar this year), staffing the Book Fair.

How can we best serve our teachers – Shannon suggested working with Dr. Butler on this as well as Scott McGeorge. Laura H. suggested staffing teacher mailboxes letting them know we are here to help.

Christmas store – we would need money to have a company come in and do this. Cassie suggested having small craft ideas that kids can do inexpensively. This will not be a goal for Winter 2016.

Administration – no one present for this meeting; no report.

Becki motioned to adjourn, Laura Habecker gave second; meeting adjourned at 8:05 p.m.