

Board Workshop

Tuesday, September 20, 2011

Attendees: M. Cox, P. Cronk, M. Dean, K. Faulkner, J. Hodnett, T. Parmenter, T. Ricketts and F. Roeske.

The Board Workshop began at 6:30 pm.

This workshop, open to all faculty, staff, administrators, parents and students was hosted by Mary Morris of CA BOCES who helped facilitate the workshop on the topic of District Vision and Goal Setting.

The workshop started by defining terms used in this process such as vision, mission, guiding principles, goals, and objectives. The Shared Decision Making Plan document was available for review. While this document is over 7 years old, it included a number of key ideas that will be used to help shape and form an updated statement of Vision.

Understanding that common core learning standards, data driven instruction, and APPR changes along with fast moving changes in technology need to be included in a vision and/or mission statement, all agreed that any statement needs to incorporate the philosophies that have proven to be successful at FCS and that this statement will be developed with all stakeholders being given an opportunity to provide input.

The objective is to provide a filter that Staff, Faculty, Administration and the Board can use to help guide all decisions being made towards one common goal.

Regular Meeting

Tuesday, September 20, 2011

The regular meeting of the Fillmore Central School District, Board of Education was called to order at 7:34 pm by President Tom Parmenter.

Board Members present: P. Cronk, M. Dean, J. Hodnett, T. Parmenter, and F. Roeske.

Administration present: Superintendent M. Cox, Principal K. Faulkner, and Business Manager T. Ricketts.

Others present: Bev Rhett, John Rhett, Steve Thomas, Martha Thomas, Frank DiBlasi, David Pullen and Kevin Peet.

Comments from Visitors

Community Member Bev Rhett communicated her concern over a District policy that states, "No materials of a commercial nature shall be distributed through the children in attendance in the Fillmore Central School except as authorized by law or by the Commissioner's Regulations."

Mrs. Rhett operates a small business, providing the opportunity for children to receive art instruction. Mrs. Rhett asked that as the art instruction is educational in nature, even though there is a nominal cost involved, that she be allowed to send informational flyers home with children.

It was agreed that the policy, which was last updated in 1999, be reviewed and appropriate changes be considered.

Superintendent's Report

Mr. Faulkner offered comments stating that the school year has started off very smoothly for grades 5-12. Student handbooks were reviewed with students and basic conduct expectations were emphasized.

Mr. Cox expressed his agreement that the school year has also started smoothly for grades K-4. He stated that he held several small assemblies with students to review student expectations and encourage teamwork and kindness.

Mr. Cox also reported on two other items:

- The new digital surveillance system is up and running with training being provided to administration by installers Digital Surveillance Solutions.
- The Communications Team met on September 14 and discussed items including the purpose of the Communications Team, usage of the Shared Decision Making Team, and communication concerning the scheduled Board Workshop on District Vision and Goal Setting.

Treasurer's Report

Mr. Ricketts reviewed financial reports including General fund balances as of August 31, 2011 and the monthly cash flow report for August 2011. Revenue remains low as State aid has not yet started to be dispersed.

- Annual external audit report should be completed in time for October meeting.
- The internal audit has been completed. The next step is to have the Finance Advisory Committee review it prior to formal presentation.
- NYS Deferred Compensation Plan – Mr. Ricketts presented this plan as an option for district employees. This is a NYS sponsored voluntary retirement savings plan that is offered to State employees of local government jurisdictions that have adopted the plan. Its mission is to help State and local public employees achieve their retirement savings goals by providing high quality, cost effective investment products, investment education programs and related services.
- Mr. Ricketts reported that the mandated Building Condition Survey and Five Year Plan have been completed.
- Mr. Ricketts reviewed the new STAR exemption limit regulation for the 2011-2012 tax year

A motion was made by Dean, seconded by Hodnett, to approve the Treasurer's Report for the month of August and to grant authority to pay necessary September bills with the Treasurer's Report to be presented at the October Board of Education meeting.

Ayes 5 Nays 0

MOTION CARRIED

Adoption of Reserve Funds Policy

A motion was made by Cronk, seconded by Dean, to adopt a District Policy for Reserve Funds, Policy #5511.

Ayes 5 Nays 0

MOTION CARRIED

Other Business

a. Old Business –

1. Mr. Cox confirmed that Erie 1 BOCES can begin review of the District policy manual and that the cost for the service is BOCES aided.
2. Mr. Cox reported that he is working with administrators to create job descriptions for their positions as part of the new APPR policies being introduced.

b. New Business –

1. The regular October meeting was rescheduled to October 18 due to the Annual FCS Open House being held on October 20.
2. Board member M. Dean presented the option to create a “consent agenda” in an effort to increase the efficiency of the Board agenda. Simple procedural items can be combined, with one action being taken for all, combined items. All agreed that this could help reduce meeting times.

Cold Creek Update

Guests Steve and Martha Thomas were present with legal counsel. Mr. Thomas was given the opportunity to express his concern that his owner rights were impinged upon during recent activity when gravel was removed from Cold Creek by the Town of Hume Highway Department, acting on behalf of the Fillmore Central School District. Mr. Thomas has requested that a number of issues be resolved. The Board agreed to consider all of Mr. Thomas’s requests in consultation with District legal counsel.

Personnel (Executive Session)

A motion was made by Hodnett, seconded by Roekse, to go into Executive Session to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal or removal of any personnel and Committee on Special Education recommendations.

Ayes 5 Nays 0

MOTION CARRIED

The Board entered Executive Session at 9:16 pm and reconvened open session at 11:09 pm.

Personnel

A motion was made by Dean, seconded by Hodnett, to accept the letter of resignation from Food Service Helper Alicia Zuver retroactive to September 16, 2011.

Ayes 5 Nays 0

MOTION CARRIED

Personnel

A motion was made by Roeske, seconded by Cronk, to appoint Joshua Houghtaling to the position of Substitute Teacher pending the successful completion of a background check.

Ayes 5 Nays 0

MOTION CARRIED

Personnel

A motion was made by Hodnett, seconded by Dean, to appoint Daniel Wartinger to the position of Substitute Teacher pending the successful completion of a background check.

Ayes 5 Nays 0

MOTION CARRIED

Personnel

A motion was made by Dean, seconded by Cronk, to appoint Heidi Rose to the position of Typist, at an annual rate of \$19,099, effective October 3rd, and following the successful completion of a background check. The projected probationary period will be from October 3, 2011 to October 3, 2012.

Ayes 5 Nays 0

MOTION CARRIED

Personnel

A motion was made by Hodnett, seconded by Roeske, to appoint Lynette Folts to the position of Extra-Curricular Accountant for the 2011-12 school year at a rate of \$2,000.

Ayes 5 Nays 0

MOTION CARRIED

Personnel

A motion was made by Cronk, seconded by Roeske, to appoint Debra Hinz to the position of Food Service Helper, effective October 11, 2011, and pending the successful completion of a background check. The rate of pay will be \$8.67 and the projected probationary period will be October 11, 2011 to October 11, 2012.

Ayes 5 Nays 0

MOTION CARRIED

Personnel

A motion was made by Hodnett, seconded by Dean, to appoint Deanne Brown to the position of School Monitor, effective September 26, 2011 and at the rate of pay of \$8.06 per hour pending the successful completion of a background check. The Probationary Period will be September 26, 2011 - September 26, 2012.

Ayes 5 Nays 0

MOTION CARRIED

CSE Recommendations

A motion was made by Dean, seconded by Roeske, to accept the CSE Recommendations made from July 1, 2011 to September 15, 2011.

Ayes 5 Nays 0

MOTION CARRIED

Approval of Minutes

A motion was made by Hodnett, seconded by Dean, to approve the minutes of the August 18, 2011 Board of Education meeting.

Ayes 5 Nays 0

MOTION CARRIED

Adjournment

A motion was made by Cronk, seconded by Roeske, to adjourn the meeting.

Ayes 5 Nays 0

MOTION CARRIED

The meeting was adjourned at 11:13 pm.

ATTEST: _____

District Clerk